

## Vista Windows Installation Procedure for AuditWare Products

### I. Installing Lotus 1-2-3 Release 5

1. Insert Lotus 1-2-3 Release 5 into your CD drive
2. A Windows Vista window will pop up on your screen
3. Under "General options", choose: Open folder to view files
4. Double-click the "INSTALL" file
  - a. If no window appears after inserting the CD, hold down the "windows" key plus the R key. The run command box will appear. Type "d:install" in the box and press enter.
5. A "User Account Control" window will appear asking for permission to install Lotus. Click on "Allow".
6. Follow the general installation procedures that Lotus takes you through to install the program.
  - a. Please Note: In Windows Vista, two error messages will come up. They are:
  - b. "Unable to create item in Program Manager group..."
  - c. "Error creating program manager item..."
  - d. Click on "ok" for both of these errors. They have no effect on running your AuditWare product.
7. An "Update AUTOEXEC.BAT" window will appear. We recommend that you allow the installation to modify your autoexec.bat.
8. Click "Restart" to restart your computer.
9. Due to the nature of Lotus 1-2-3 Release 5, you will need to manually restart your computer

### II. Preparing Lotus 1-2-3 Release 5 for Windows Vista

1. Click Start / Accessories / Windows Explorer
2. In Windows Explorer, find Computer / C: / 123R5MM / PROGRAMS folder
3. Highlight the file: 123W.exe (application file) and right click once
4. Click on Properties
5. Click on the Compatibility Tab under 123W Properties
6. Under "Privilege Level", click the box, "Run this program as an administrator"
7. Click Apply, then OK
8. Click security tab
9. Find user on list
10. Make sure "full control" box is checked
11. If not, click edit box to change permissions then click the allow box for "full control"
12. Click on "apply" then "OK"
13. Click "OK" again on properties page

### III. Installing Your AuditWare Product in Windows Vista

1. Insert the AuditWare CD in your CD drive
2. A window will pop up. X out of the window.
3. Run Lotus 1-2-3 Release 5
4. Click File / Open
5. In the Open File window, select your CD drive
6. highlight the file, "install.wk3", then click OK
7. Follow the instructions for your AuditWare product